Department of Education and Children Rhevnn Ynsee as Paitchyn

ISLE OF MAN EMPLOYMEN & SKILL 20





ISLE OF MAN. WHERE YOU CAN

# our economy... your opportunity

**Thursday 12th November 2015** 

at the Villa Marina 9:00am - 6:00pm

**Admission FREE** 

- @ ICT
- **ENGINEERING**
- FINANCIAL SERVICES
- PUBLIC SERVICES
- PROFESSIONAL SERVICES
- **SKILLS**

Supported by

# Welcome to Employment & Skills 2015

#### From Mr Graham Cregeen MHK, Political Member for Employment and Skills Group within the Department of Economic Development



I would like to welcome you to Employment & Skills 2015, which is once again jointly hosted by the Department of Economic Development (DED) and the Department of Education and Children (DEC).

Deciding on your future career is likely to be one of the biggest decisions you will ever make! This event is aimed at helping you with this important choice and is a great opportunity for you to find out about jobs and careers in the Isle of Man. A wide range of employers and skills advisers are supporting the event and will be available to talk to you about the jobs and careers on offer in the Isle of Man within key economic sectors, the public sector and the third sector.

The Isle of Man Government is striving to secure a sustainable future for our island by continuing to grow our economy so that it offers job opportunities for everyone and allows those who work hard to get on. We are also committed to providing high quality education and skills training which supports both personal and economic growth and support may be available to help you make your choice and equip you with the skills you need either to start or further your career.

Mr Graham Cregeen, MHK

# Welcome from the Chief Executive Officer for the Department of Education and Children



Welcome to the 2015 Employment and Skills event promoted by the Isle of Man Government and sponsored by the Department of Education and Children and the Department of Economic Development. This important occasion is designed to both highlight and provide information on the many varied career and employment opportunities available to you on-Island. This event reflects Government's continued strong commitment to ensure people of all ages have an insight into the many occupational possibilities that are on offer here today.

I would like to thank all those businesses and employers who are participating here today and the time given by them which always makes this event a success. Their efforts are very much appreciated. The range of diverse organisations and expertise represented here is something those attending should capitalise on during their visit and I am sure you will find people eager to tell you about their particular organisation.

Despite the economic challenges, the Island's economy continues to grow and with that there are a great range of opportunities provided by such diverse sectors as Engineering, ICT, Finance, Retail, Tourism and Hospitality. I would encourage all those who attend to make the most of the opportunities provided to find out more about the career options and choices that may be available and be of interest to you. This event is also an opportunity for you to discover what skills and training employers really value and for you to link your own educational goals and life experiences to employment opportunities represented here.

I therefore hope that you have a positive visit that helps you discover much more about the many employment opportunities that are available.

Employment and Skills 2015 is here to help you with your career choice and provide you with the relevant information to better inform you about such an important life decision. Have a successful, informative and positive visit and enjoy the day!

**Professor Ronald Barr Chief Executive Officer** 

## So, what are you here for?

A survey of students who have attended the Employment & Skills event in recent years shows that more than 12% of them were 'not at all clear' or 'slightly clear' about why they had attended. Employment & Skills 2015 is an opportunity for you to think about your future and to ask big questions about what you want to do with your life. You are not attending this event for the good of your school — this is for you. It is up to you to make the most of this opportunity to think about yourself, about work in general and about your choices for the future.

Careers education has three parts to it.

#### Self-development

The first element of careers education is knowing and understanding yourself. If you don't know what you like, what you don't like, where your interests lie, what you want to achieve, what your skills are, what your strengths are and how high you want to aim... then you are probably not ready to think about your future career. You need to do some thinking. Use the event to help you reflect on yourself. When you talk with the people at the different stands, do you think: 'Yes – this could be me' or 'No – I'm not cut out to do this'? Why do you feel that way? In last year's survey, 37% of students said that attending Employment & Skills '...helped raise my awareness about myself'.

#### **Career exploration**

The second element of careers education is getting to understand the world of work and checking out the opportunities that exist. You need to build your knowledge of work. Why do some people choose jobs with lower pay? What other rewards do jobs offer? What is a high salary? How will better qualifications give me a greater choice of jobs? Which jobs will be beyond my reach if I don't get qualifications? How can some people work for themselves and employ other people? How high can someone go in different jobs? How transferable are the skills from one job to another? If you don't know much about the opportunities that exist, use the careers stands to find out as much as you can about the world of work. You are not really ready to think about making a career decision until you understand the broad range of choices. In our survey, over 50% of students claimed that attending Employment & Skills helped to raise their awareness about the sort of work that they might wish to do. Fifty three percent claimed that it raised their awareness about job opportunities available in the Isle of Man. On the other hand, 29% of the students who attended indicated that they did not have any conversations with the staff running the stalls. You need to plan the questions that you want to ask — and then ask them.

#### **Career management**

The third element of careers education is about narrowing down the choices and making decisions, identifying what you need to do to enter a specific career, finding out how you get qualified and how you might get some experience. It is also about checking out that you could do this, getting good advice and making plans, including a 'plan B'. Use the careers stands and Careers Guidance Service to explore a few careers in greater detail and to seek advice about your possible plans. In our survey, 37% of the students claimed that attending Employment & Skills '...helped me to decide on a possible career'.

Remember: there are many excellent opportunities for young people to find exciting and rewarding careers in the Isle of Man and beyond. Please make the most of your visit to Employment & Skills 2015

#### **Paul Craine**

Co-ordinating Adviser 11-19 Education Department of Education and Children

# Questions you may wish to ask employers

- What qualifications are required (if any) for this job?
- What skills and knowledge do you like people to have?
- Is it useful to have IT skills?
- What do employers expect from young people?
- If I go to university, will it help me get a job in this industry?
- Does work experience help?
- Do you ask for a CV? If so, what do you want it to tell you?
- Are there opportunities to travel, or move off the Island?
- If I want to stay on the Island, are there prospects for promotion?
- What training is available? Is it in-house, day release or night classes?
- Are there any opportunities to gain recognised, work-based qualifications?

# List of sectors

- 8 Armed Forces
- Careers Advice/Learning
- Charity
- Communications
- Engineering/Manufacturing
- Financial Services
- Public Services
- Professional Services
- Recruitment
- Retail
- Shipping

### **Foyer**

## **Reception and Information Desk**



#### **Department of Education and Children**

#### **Under stairs in foyer**

The Department operates the Island's 33 primary schools, five secondary schools, the Isle of Man College of Further and Higher Education, as well as the Pre-School Assessment Centre and the Youth Service. Its core purpose is to provide efficient, cost effective and comprehensive education services on the Isle of Man. Its vision is:

- to provide educational experiences which inspire, engage and enable children to become successful, motivated learners, confident individuals, responsible citizens and effective contributors to society;
- to align educational provision to the Island's present and future skills needs, while also equipping learners to compete in the global job market; and
- to value all learners equally, providing equality of opportunity and being responsive to individual needs and differences.

The Department of Education and Children particularly wants for children and young people:

high aspirations, equality, informed choices, inspiration and student empowerment, with students owning their own learning and enjoyment of the curriculum.

The Department has 1,926 employees. Whilst more than half of these are teachers and lecturers, it also recruits managerial, administrative and education support staff, youth and community workers, sports coaches, swimming tutors and ancillary helpers. Its vacancies are advertised on its website and in the local media and staff are happy to chat to you about them during your visit.

**Contact:** Department of Education and Children

Tel: 01624 685808

Email: admin@doe.gov.im

www.gov.im

## **Royal Hall and Promenade Suite**

#### **Exhibitors in alphabetical order**



#### **ACCA UK**

#### **Royal Hall Stand 25**

ACCA (the Association of Chartered Certified Accountants) is the global body for professional accountants. We aim to offer business-relevant, first-choice qualifications to people of application, ability and ambition around the world who seek a rewarding career in accountancy, finance and management.

Founded in 1904, ACCA has consistently held unique core values, opportunity, diversity, innovation, integrity and accountability. We believe that accountants bring value to economies in all stages of development. We aim to develop capacity in the profession and encourage the adoption of consistent global standards.

Contact: ACCA Connect Tel: 01415 822000

**Email:** info@accaglobal.com www.accaglobal.com



#### **AllCare Nursing & Care Agency**

#### **Royal Hall Stand 37**

Our primary role is to provide quality, cost effective and friendly service to persons living at home, care organisations and the local hospitals.

Contact: Edmond Hall Tel: 01624 619032

Email: allcarenursing@gmail.com

www.allcare-nursing.com

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#### **Aon Insurance Managers**

#### **Royal Hall Stand 22**

Aon Insurance Managers (IoM) Limited is a division of Aon Captive and Insurance Management, which in turn is part of Aon Global Risk Consulting. Aon specialises in alternative risk transfer, risk finance and the formation & management of captive insurance companies. Aon is the local market leader in its business sector, employing 25 staff and providing management services to a number of Blue Chip companies. The business has approximately 50 companies under management. We also manage a number of other Finance vehicles.

Aon offers many different and challenging career opportunities within the group. Aon Global Risk Consulting is an equal opportunity employer.

Contact: Gaynor Brough Tel: 01624 692400

Email: gaynor.brough@aon.co.uk

www.aon.com



#### **Barclays Wealth**

#### **Royal Hall Stands 27-28**

Barclays is a major global financial services provider engaged in personal banking, credit cards, corporate and investment banking, and wealth and investment management. With over 300 years of history and expertise in banking, Barclays moves, lends, invests and protects money for customers and clients worldwide.

Contact: Heidi Dalgleish Tel: 01624 684361

Email: heidi.dalgleish@barclays.com

www.barclays.com



#### The Chartered Institute of Marketing

#### **Royal Hall Stand 35**

CIM is the leading representative body for marketing and supports, represents and develops marketers, teams, leaders and the profession as a whole.

Our vision is for marketing to be recognised for playing a pivotal role in business, constantly harnessing, integrating and acting on collective intelligence – and our role is to be the catalyst of that. Find out more and join the conversation at www. cim.co.uk

**Contact**: Richard Slee Tel: 01624 682364 Fmail: rs@manx net www.cim.co.uk



#### Connect2Recruitment Limited

#### Promenade Suite Stand 14

Established in 2013, Connect2Recruitment Limited (C2R) is a professional consultancy with established offices in Castletown and Douglas in the Isle of Man. Professionalism, discretion and commitment ensure that our high standards of service are maintained with both candidates and clients alike.

Relevant industry qualifications ensure that all consultants meet high standards and the personal service to the clients and candidates are expected from such a respected Recruitment Agency.

Our unrivalled knowledge of the industry enables us to offer you unbiased and effective guidance.

We have an enviable portfolio of clients with a number of key preferred and Sole Supplier arrangements.

**Contact:** Bernie Murphy Tel: 01624 678900

Email: bernie@connect2recriutment.im

www.connect2recruitment.com



# Department of Economic Development – Employment & Skills Group

#### Promenade Suite Stands 5-7

The Employment and Skills Group is based at the Jobcentre in Nivison House, Prospect Hill, Douglas. The purpose of the Group is to support the people of the Isle of Man to find suitable employment opportunities and to help local employers fill vacancies. Representatives from all teams within the Employment and Skills Group will be at the event to help you.

- The Jobcentre advertises jobs for employers using touch screen technology and also hosts a very popular website which can be found at www.gov.im/ ded/jobcentre. To place an advert either call 687014 or email jobcentre@ gov.im. All services offered by the Jobcentre are free of charge and include advertising, interview rooms, candidate searches for specific roles, and advice with regard to recruitment needs for employers. For individuals, the Jobcentre can assist with all your job search needs. It is free and impartial just call in to arrange an appointment or call 687014.
- The Job Club is the place where personal advice and support is offered by the employment advisors. Training is also carried out by Diane Boswell, who can be contacted on 685646 for an appointment or interview. The Job Club operates both a drop-in service and a system of appointments. To find out more, please contact 687014 to arrange to see an employment advisor.
- > The Careers Guidance Service is based at Nivison House and offers outreach services in five secondary schools, the Isle of Man College of Further and Higher Education, the Isle of Man Prison, and at the Department of Social Care (DSC) offices. We are an all-age guidance service and provide extra support to young people aged 16 to 24 who are not in education, employment or training, and to those claiming Jobseeker's Allowance. Advice and guidance is available from the Careers Service regardless of age or current situation. Please call 685128 or email careers@gov.im to book an appointment with one of our advisors.
- > The Disability Employment Service offers tailored support and advice as well as assistance with securing essential equipment and training for clients to help them to find and keep suitable employment. Disability advisors also work with employers to identify the particular needs of employees with a disability, and can provide advice and support in relation to training or aids and adaptations. For more information call **686209**.

- The Training Services Team supports a wide range of vocational training and work placement programmes with the aim of raising the skills and productivity of the Island's workforce. They also facilitate a wide variety of short courses and other training opportunities that benefit the wider Manx economy, and administer the Vocational Training Financial Support Scheme (VTFSS), which can assist with training costs. Training Services also administer all formal apprenticeships on the Island and this remains a very popular choice for people looking for a chosen career. If you are interested in finding out more about this, call the team on 687156 or email them at training@gov.im
- The Work Permits Team are also based at Nivison House and are available to offer advice and support to both employers and jobseekers with regard to all kinds of work permit issues and questions. This includes Tier 2 of the Points Based System for applicants from outside the EEA. For more information call 682393.

**Contact:** Andrew Stewart

Tel: 01624 687014

Email: jobcentre@gov.im

www.gov.im



# Department of Economic Development - Small Business Start-up Scheme

#### **Promenade Suite Stand 8**

If you are thinking of starting a business or have recently started a business, the Department of Economic Development's Small Business Start-up Scheme could offer you just the help you are looking for. Our scheme offers you training, a dedicated business adviser and some financial assistance. Come and see us to find out how we can help you.

Contact: Laura Quinn Tel: 01624 682326

**Email**: laura.quinn@gov.im www.whereyoucan.im



#### **Department of Environment, Food & Agriculture**

#### **Royal Hall Stand 38**

Food and drink is something we all enjoy, but have you thought of making it your career?

Whether you train as a chef; open your own eating establishment or catering business or make your own products, the Isle of Man has plenty of opportunities.

The value of the food and drink sector will grow by £50 million in the next decade, putting the Island on the map when it comes to eating and drinking.

With its rich pastures, abundance of natural products and low 'food miles', the Isle of Man food and drink 'story' is a good one. Find out how you can be part of it.

**Contact:** Audrey Fowler Tel: 01624 685856

Email: audrey.fowler@gov.im www.gov.im/foodanddrink



#### Department of Health & Social Care

#### **Royal Hall Stands 29-33**

The Department of Health is responsible for providing the Island's Health and Social Care

Services with the aim of protecting and improving the health of the nation through the delivery of safe, consistent and high quality care.

The Department provides services that enable a wide range of career opportunities. The Department provides both primary and secondary care services, whether it is community based care such as that delivered by GPs, community nurses and community pharmacists, or more complex acute care provided at Noble's Hospital. It is also responsible for Mental Health Services and Public Health, ensuring the local community enjoys a highly integrated and comprehensive health service.

Each sector of the Department has its own specific entry requirements with regard to qualifications and experience. With so many different areas represented at this event, please come along and have a chat with the Department's staff.

**Contact:** Department of Health

**Tel**: 01624 642608 Email: dh@gov.im www.gov.im/Health



#### **Department of Health & Social Care - Social Care**

#### **Royal Hall Stand 36**

Social Care provides support, advice and services to vulnerable adults and children within our community.

We employ Social Workers, Care Staff, Support Workers, Occupational Therapists and many other people to support people.

Contact: Rebecca Dooley Tel: 01624 685831

Email: rebecca.dooley@gov.im

www.gov.im/socialcare



# Department of Infrastructure – Highway & Asset Management

#### **Promenade Suite Stands 18-19**

Highway Services, Department of Infrastructure provide Civil Structural and Mechanical Engineering Services to the Department of Infrastructure for the maintenance, design and construction of new and existing works in respect of the Department's network of Ports, Highways and Properties – Highway Services also provide Civil, Structural and Mechanical Consultancy services to other Government Departments to assist with the effective management of their assets.

Contact: Aidan McCusker

**Tel**: 01624 686670

Email: aidan.mccusker@gov.im

www.gov.im



#### **Engineering Sector Skills Group**

#### Royal Hall Stands 5-6 and 14-18

This sector encompasses 173 companies employing three thousand people. The sector is a highly dynamic environment, dealing with precision engineering and the production of items requiring high quality standards for use in commercial and food industries, eg. aerospace parts, oil/gas industry valves, kettle controls, optical lenses, industrial diamonds, aircraft design, electricity generation and food manufacturing. The sector offers a varied and stimulating career with a wide range of opportunities for both females and males of all skill types, eg: planning, design, quality, purchasing, machine operators, supervisors, managers, finance, ICT and administrators.

Interested? Come and see us in the Royal Hall.



#### Assystem (Isle of Man) Limited

Assystem is a leading international group with a worldwide workforce of 11000 providing engineering consultancy services in a number of specialised industries such as; Aerospace, Energy & Nuclear, Automotive, Naval & Defence, Technologies and life sciences.

Our Isle of Man office, of around 40 staff, specialises in Aerostructures. These engineers are employed in roles which cover the Design and Analysis of Metallic Composite Components/Assemblies, Tool design & Assembly process planning. Some of the more recent design contracts that our local team have been involved with are:

Typhoon, Airbus A380, A400M, A320NEO, A350 & A330NEO. ASSYSTEM – GLOBAL PRODUCT SOLUTIONS

**Contact:** Catherine Colley

**Tel:** 01624 638400

Email: ccolley@assystemUK.com

www.assystem.com

# **DLP Limited**

We are a specialist manufacturing company that leads in the design, manufacturing and distribution of assisted living products for the elderly and disability markets. Our range of innovative products include bathroom and showering products from tray bases to full showering enclosures and our own world class electric shower range. We also manufacture fully assembled adaptable kitchens which include features such as rise and fall worktops and sinks and accessible kitchen units. Our manufacturing centre in Snugborough Trading Estate uses state of the Art Design and Manufacturing tools to help us achieve world leading products and maintain high quality as standard.

Contact: Steve Noon Tel: 01624 691620

Email: snoon@dlplimited.com

www.dlplimited.com



#### **Manx Engineers**

Using the latest CNC machinery, Manx Engineers manufacture precision components and assemblies. Our products are included in Aerospace actuators, landing gear, Medical, Subsea and Oil and Gas equipment. All of our products are manufactured to the exacting standards required by our customers. Manx Engineers is one of the Isle of Man Aerospace Cluster founding companies.

If you are interested in finding out how you could become part of this exciting team come and have a chat with us.

Contact: Martyn Perkins Tel: 01624 817600

Email: sales@manxengineers.com

www.manxengineers.com



#### **Ronaldsway Aircraft Company Limited**

RLC Engineering Group (RLC) is a world-class provider of components and services to the Aerospace Industry. Founded in 1955 and headquartered in the Isle of Man, the group is still privately owned and financially secure.

We use our engineering creativity and our financial strength to create dedicated, innovative solutions to specific customer product families.

RLC operates from sites in the Isle of Man, Northern Ireland and Northern England.

Contact: Colin Bagshaw Tel: 01624 820522

Email: colin.bagshaw@rlc-ronaldsway.com

www.rlc-group.com



#### **Swagelok Limited**

Swagelok Limited is one of the largest manufacturing & engineering companies on the Isle of Man employing over 230 people — and growing. We design and manufacture instrumentation and process control valves for the oil, gas and petrochemical industry in addition to supplying various critical components to the aerospace industry. With headquarters in Ohio, USA, the Swagelok Company currently employs over 4000 worldwide and has annual sales of \$1.8 billion. We pride ourselves in our strong values-based approach and a high level of investment in the development of our people.

Contact: Mamta Paradise

Tel: 01624 692849

Email: mamta.paradise@swagelok.com

www.swagelok.com



#### **Target Tools Limited**

Machine tool supplies. Stock inventory control. Integration & supply chain management. Consignment stock administration. Key project solutions. Carbide cutting tool specialists and application tooling. The Islands leading Manufacturing & Engineering distributor for over 20 years.

Contact: Simon Radcliffe

Tel: 01624 613332

Email: simon@target-tools.co.uk

www.target-tools.co.uk



## **Triumph Actuation Systems – UK & IOM**

Triumph Actuation Systems, IOM Ltd is a manufacturing facility within the Triumph Group Inc. headquartered in Pennsylvania, USA. At the IOM facility, our core products are components for aircraft landing gear hydraulic systems. These systems extend and retract the under carriage leg and open/close the under carriage bay doors. Our components are made from steel, aluminium or titanium and we utilise a range of machining processes, assembly work and surface treatment for corrosion protection. Out products feature on many of the world's civil and military aircraft and supply the big names in aerospace, such as Boeing, Airbus and BAe Systems.

Contact: Karen Conway Tel: 01624 692000

Email: k.conway@triumphgroup.com

www.triumphgroup.com



# **ROYAL HALL**

Isle of Man Shipping Association 1-2 25 ACCA UK 3 Isle of Man Society of Chartered Isle of Man Newspapers 26 Accountants Foundation Apprenticeship in 4 27-28 Barclays Wealth **Engineering course Engineer Skills Sector Group** 29-33 Department of Health & Social Care 5-6 Manx Professional & Educational 14-18 Engineer Skills Sector Group 34 Services 7-8 Manx Utilities The Chartered Institute of 35 9 SES Satellite Leasing Limited Marketing employed.im 10 Department of Health & Social Care 36 11 Junior Achievement Social Care 12-13 Manx ICT Association 37 AllCare Nursing & Care Agency 19 7urich Limited 20 Isle of Man Society of Architects Department of Environment, Food 38 21 Isle of Man Law Society & Agriculture 22 Isle of Man Enterprise PLC Aon Insurance Managers 39 (Shoprite) 23 **Financial Services Authority** 24 Lloyds Bank International

# **PROMENADE SUITE**

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1-2	Isle of Man College of Further and Higher Education — Hair and Beauty Therapy	11 12	HM Forces – Royal Navy Careers Isle of Man Government – Office of Social Security	
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4	Isle of Man Government – Office of Human Resources	15	Paragon HR & Recruitment Limited	
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8	Department of Economic Development – Small Business Start-Up Scheme	10.10		
9 10	HM Forces – British Army HM Forces – Royal Air Force		Department of Infrastructure – Highway & Asset Management	

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## **Foundation Apprenticeship in Engineering**

#### **Royal Hall Stand 4**

This course is a partnership between the Engineering and Manufacturing Sector and the IOM College, to provide people with the skills needed to be employed in technical machine operating roles ie. people who make things in the Sector. It is the first place Sector Companies look to for employment of such roles.

The 2 year course offers a NVQ Level 2 qualification, which can lead to an NVQ Level 3 qualification and further once in employment and is run at the Advanced Manufacturing Training Centre in Douglas. All students who completed the course this past June are now employed in the Sector.

Syllabus delivery is via a mixture of College and Sector Companies (often at a Company). During the summer break between years 1 and 2; all students undertake paid work placements with Sector Companies to develop their skills further whilst experiencing first hand a working environment.

The course is open to any person of any age meeting the entry requirements. The next course starts next September and has spaces for 36 students.

Applications are being accepted by the College now - see www.iomcollege.ac.im under the course or pick up an application form from students currently on the course in the Engineering and Manufacturing Sector area in the Royal Hall.

Contact: John Cashin Tel: 01624 648303

**Email:** john.cashin@gov.im www.iomcollege.ac.im

#### employed.im

#### **Royal Hall Stand 10**

employed.im is a one stop careers and employment portal for the Isle of Man, connecting those interested in job training opportunities - including students, job seekers, job changers, employers, education providers, recruitment and training organisations.

Completely free to join, the employed im website allows students to find out about apprenticeships, part time work, volunteering, work experience, career opportunities, exam and results advice, school leavers options, self-employment and training courses.

Registered members can also create and manage their own CV and application forms, connect to employers, apply for jobs online and set up job alerts.

For more information visit our website www.employed.im.

**Contact:** Joanne Pontee Tel: 01624 664000

Email: joanne.pontee@pdms.com

www.employed.im



#### Financial Services Authority

#### Royal Hall Stand 23

The Financial Services Authority (FSA) came into existence on 1 November 2015 with the merger of the Financial Supervision Commission and the Insurance and Pensions Authority. The FSA is an independent statutory body responsible for the licensing and supervision of banks, investment businesses, corporate & trust service providers, insurance providers and pension businesses in the Isle of Man.

The FSA staff are at the centre of the organisation and core to delivering our objectives. We seek individuals to look to develop an awareness of financial regulation and an understanding of its importance to the Isle of Man.

Contact: Trish Cain Tel: 01624 689305

Email: trish.cain@fsc.gov.im

www.fsc.gov.im

# **Get It Write**

#### Florrie Ford Bar, 2nd Floor

Get it Write aims to help you make the right impression with your written English.

As a qualified HR professional I can help you with:

- CV and cover letter writing
- Completing application forms
- Comprehensive interview coaching
- English language tuition which can be tailored to suit your exact requirements
- Proofreading for student dissertations

Contact: Alison Nicholson

Tel: 07624 426332

Email: alison@getitwrite.im

www.getitwrite.im



#### **HM Forces – British Army**

#### **Promenade Suite Stand 9**

In the British Army there are over 200 different roles, each of which comes with its own challenges and rewards. As a soldier you could find yourself building bridges or repairing tanks, helicopters and other vehicles. Do you want to learn a valuable skill to use in later life? Training as a combat engineer, as a plumber, an electrician or developing your building skills is a great way to combine the two. Communications is vital to the Army; training as a communications operator or technical specialist opens career pathways both in the Army and for later life too. Medics, Logistic Supply Specialists and Infantry soldiers are all needed; all giving a fantastic range of skills. Overall there's a wide range of trades and you'll be fully trained, so you can operate confidently and effectively. It is a great opportunity to live a way of life that is both challenging and exciting.

You can join from 16 as a Junior Entrant soldier (with parental permission) and get fantastic military and education at the Army Foundation College Harrogate and whilst learning there you are getting paid too!

Do you want to lead? Being an officer in the Army is about being able to handle the most demanding situations, solving problems and having the right character to gain the trust of the soldiers under your command and providing that allimportant leadership in training and in the toughest of times. For young men and women at 16+ who aspire to be officers you can either apply to go to Welbeck, the premier military 6th Form College for A Level study and then on to university or you could apply for a sixth form scholarship to study in a sixth form near you. For either of these you must pass officer selection but then all the opportunities of being an officer in the Army are waiting for you!

Opportunities are available for both Regular and Reserve service. Look at the Army website for more information.

**Contact:** Major J. W. Miller **Tel:** 01515 226651/6653

Email: Artd-rg-accliverpoolsca1@mod.uk

www.army.mod.uk



#### **HM Forces - Royal Air Force**

#### **Promenade Suite Stand 10**

Joining the RAF today is more than just getting a job. With more than 57 branches/ trades to choose from, there's likely to be a career for everyone. Although some careers require GCSEs and, in some cases, higher academic qualifications, many need no formal academic qualifications at all. Very few employers can offer you such great opportunities in an environment where you can feel you belong and where your contribution is valued.

**Contact:** Audrey Rutherford

Tel: 01515 226644

Email: afcoliverpool-admin1@mod.uk

www.raf.mod.uk/careers

# HM Forces - Royal Naval Careers

#### **Promenade Suite Stand 11**

A job in the Naval Service means adventure, camaraderie – and lifelong prospects.

Every day you make a difference. And no two days are the same. You could be policing the world's oceans, delivering humanitarian aid when natural or manmade disasters strike, or you could be deployed in combat. No matter what job you do, you'll be a key part in operations around the world. Are you ready to go places?

Contact: WO Gary Perriton

Tel: 01517 073385 / 0345 6075555

Email: navycnr-rffneliverpoolca3a@mod.uk

www.royalnavy.mod.uk/careers



# Isle of Man Chamber of Commerce - Employment & Training Committee

#### Promenade Suite Stand 17

The Isle of Man Chamber of Commerce Employment & Training Committee works closely with the Isle of Man Government, businesses of all sizes and represents all sectors, supporting Chamber members on all matters concerning employment and training. It recognises that employment and training are critical factors in relation to the future success and development of the Isle of Man economy.

**Contact:** Rebecca George

Tel: 01624 674941

Email: rebecca.george@iomchamber.org.im

www.iomchamber.org.im



#### Isle of Man College of Further and Higher Education

#### Promenade Suite Stand 3

The Isle of Man Further and Higher Education Institution offer our students a local and exciting curriculum. We provide courses ranging from GCSE to Degree level, in academic or vocational subject areas, either as a full-time student or by part-time study. In addition to this we offer an extensive range of recreational evening classes.

Contact: Chas Watson Tel: 01624 648239

Email: chas.watson@iomcollege.ac.im

www.iomcollege.ac.im



# Isle of Man College of Further and Higher Education – Hair and Beauty Therapy

#### Promenade Suite Stands 1-2

Training at the Isle of Man College in Hairdressing & Beauty Therapy.

Hairdressing and Beauty Therapy is a "people profession" as well as being creative and innovative. It is fun and rewarding, as well as hard work. Isle of Man College offers a fantastic opportunity to qualify as a hairdresser or beauty therapist, by developing the practical skills required and underpinning knowledge necessary for a successful career. Full and part time courses are available.

Contact: Lindsey Jackson Tel: 01624 648205

Email: lindsey.jackson@iomcollege.ac.im

www.iomcollege.ac.im



#### Isle of Man Enterprises PLC (Shoprite)

#### **Royal Hall Stand 39**

Shoprite is the Island's leading food retailer and operates 7 Shoprite branded stores, 3 Iceland Supermarkets, a Winerite Extra wine warehouse, a Shoprite Living home store and Mercedes-Benz of Mann. The company is a family run business and has been serving Manx residents for over 40 years.

Shoprite is a proud supporter of the local economy and, as well as employing over 600 local people, the company also sells more Manx produce that all the other operators combined.

Shoprite is not just about working in a store. As Shoprite is based on the Island there are a wide number of business opportunities from Buying, Property Maintenance, Marketing and Partnerships to Store Operations, IT, Administration and more

Contact: Mark Annis Tel: 01624 683394

Email: mark.annis@manxshoprite.com

www.manxshoprite.com



#### Isle of Man Government - Office of Human Resources

#### Promenade Suite Stand 4

The Employment Services Division is at the centre of all activities undertaken by the Office of Human Resources. It acts as a central support to all Government Departments and their staff, and provides a comprehensive, effective and timely recruitment function.

**Contact:** Hannah Leighton

Tel: 01624 685826

Email: hannah.leighton@gov.im

www.gov.im/hr



#### Isle of Man Government – Office of Social Security

#### **Promenade Suite Stand 12**

The Office of Social Security is responsible for the administration of the Island's social security benefits and pensions. We work closely with the Department of Economic Development on strategies to reduce the number of people on working age benefits and increase work incentives. As we deal with all Job Seekers, we effectively represent the largest single source of labour in the Island. We are looking to engage with employers to deploy and develop these people.

Contact: Louise Jones Tel: 01624 685656

Email: socialsecurity@gov.im

www.gov.im



#### Isle of Man Law Society

#### **Royal Hall Stand 21**

The Law Society is the regulatory and professional body of Manx Advocates. The Young Lawyers Association (YLA) aims to further the education of its members, provide a forum for socialising and promote opportunities for the acquisition of legal knowledge. Full membership is open to trainee advocates and to junior advocates with less than five years post qualification experience. Associate membership is open to those over the age of 18 who are ineligible for full membership but who are interested in furthering the work of the YLA.

Contact: Jacky Lloyd Tel: 01624 662910

Email: jl@iomlawsociety.co.im www.iomlawsociety.co.im



#### Isle of Man Newspapers

#### **Royal Hall Stand 3**

Isle of Man Newspapers publishes three weekly titles: The Isle of Man Examiner, The Manx Independent and the Isle of Man Courier. We also have the indispensable website www.iomtoday.co.im bringing you comprehensive news and sports coverage seven days a week. We have several key areas in our business including journalism, sales, digital, promotions and marketing.

Contact: Emma Mann Tel: 01624 695648

Email: emma.mann@newsiom.co.im

www.iomtoday.co.im



#### **Isle of Man Society of Chartered Accountants**

#### **Royal Hall Stand 26**

The ICAEW (Institute of Chartered Accountants) is the largest and foremost professional accountancy body in Europe. Respected worldwide, it has 140,000 members in business practice and the public sector in more than 165 countries. The Institute also has some 10.000 student chartered accountants worldwide. The ICAEW qualification, the ACA (Associated Chartered Accountant), is recognised around the world as a prestigious professional business qualification.

The IoM SCA (Isle of Man Society of Chartered Accountants) is the local branch of the ICAEW and represents and promotes the interests of more than 600 members and 80 students of the Institute on the Isle of Man.

Contact: Cheryl Pryke Tel: 01624 662788

Fmail: iomsca@icaew.com www.icaew.com/isleofman



#### Isle of Man Society of Architects

#### **Royal Hall Stand 20**

The Isle of Man Society of Architects was established in 2013 with the aim of promoting Architecture and Design in the Isle of Man. Our members are registered Architects with a shared desire to improve our built environment. Architects are professional problem solvers whose expertise can lift a project out of the ordinary and are trained designers who find inventive and practical ways of enhancing the built environment.

Architects undertake a minimum seven years of training to become registered, no other building professionals are trained in design and construction to such a high level of expertise.

**Contact:** Martyn Thomas

Tel: 01624 663383

Email: sofa chair@manx.net

www.facebook.com/pages/Isle-of-Man-Society-of-Architects



#### **Isle of Man Shipping Association**

#### **Royal Hall Stands 1-2**

The Isle of Man Shipping Association (IOMSA) is the representative body for all maritime interests on the Isle of Man. Its members include ship owners, ship managers, crew managers, yacht managers and many more maritime related businesses.

#### Careers at sea

Modern ships range from ferries to supertankers and include container ships, bulk carriers and sophisticated chemical and gas tankers. This stand will provide information on the different vessel types and trades, information on life on board ships and details of organisations that can assist with a career that starts with going to sea.

#### Careers ashore

The global maritime industry is comprised of ships that carry cargo and passengers together with a wide variety of shore-based support organisations that range from management and crewing to Government, commercial, legal, insurance, ports and technical support.

Contact: Rebecca George

**Tel**: 07624 427892

Email: secretariat@iomsa.im

www.iomsa.im



#### **Junior Achievement**

#### **Royal Hall Stand 11**

Junior Achievement Isle of Man is dedicated to addressing fundamental social and economic challenges of young people by educating and empowering them to transform their future and their own economic success. Through cutting edge, experiential learning in financial literacy, work readiness and enterpreneurship, Junior Achievement inspires young people and enriches their ability to contribute to the strengths of their families, communities and economies.

Contact: Stephanie Stock Tel: 01624 666266

Email: stephanie.stock@jaiom.im

www.jaiom.im

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#### Lloyds Bank International

#### **Royal Hall Stand 24**

Lloyds Bank International is one of the major local banks offering a full range of personal banking, commercial banking and private banking services. With a history of over 116 years serving the Isle of Man community, we have four main branches located in Douglas, Peel, Castletown and Ramsey.

Our key focus is on customers and our strategy statement is to be the best bank for customers.

Contact: Lucy Felton Tel: 01624 638231

Email: lucy.felton@lloydsbankinternational.com

www.lloydsbank.com



#### **Manx ICT Association**

#### **Royal Hall Stands 12-13**

The IT Skills Gap...

The IT Community is looking for people like you, individuals with great ideas, passion and a real interest in IT. Salaries for technology based jobs have risen by 26% in the last year alone, and are set to rise as companies try to secure the best talent.

The Industry offers exceptional opportunities to work in a well-paid, exciting and diverse environment.

Visit the Manx ICT Association (MICTA) Stand to find out how to join the fastest growing jobs sector on the planet ...

Contact: Kurt Roosen Tel: 01624 640650 Email: info@micta.im

www.micta.im



#### Manx Professional & Educational Services

#### **Royal Hall Stand 34**

MPES is the only training provider on the Island accredited by leading professional bodies. The ethos behind the company is simple: the highest quality of tuition.

We focus on quality. Tutors are available inside and outside of the classroom, to provide support and quidance when needed.

Contact: Sheila Magee Tel: 01624 668101

Email: sheila.magee@mpes.co.uk

www.mpes.co.uk



#### **Manx Utilities**

#### **Royal Hall Stands 7-8**

The Manx Utilities was created in April 2014 following the merger of the Isle of Man Water and Sewerage Authority and Manx Electricity Authority. We are responsible for providing customers with safe, reliable, efficient and economic supplies of electricity, natural gas and clean water; as well as processing waste water, and delivering flood risk management services.

Contact: Manx Utilities Tel: 01624 687919

 $\textbf{Email:}\ john.higgins@manxutilities.im$ 

www.manxutilities.im

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#### **Paragon HR & Recruitment Limited**

#### **Promenade Suite Stand 15**

Paragon Recruitment – real results for job seekers and employers, at every level.

Through careful application of our knowledge, contacts, experience and technology, the Paragon Recruitment team deliver honest, accurate advice, with support and guidance throughout the job search and recruitment process.

It's why we're the preferred recruiter for many of the Island's premier employers, managing permanent and temporary opportunities at every level, from first role to executive appointments.

We also provide weekly Paragon Job Clinics – an informal way to gain advice and support in your own job search, CV and interview preparation.

Move your career on with Paragon.

**Contact:** Debbie Scrimshaw

Tel: 01624 665115

Email: debbie@paragon.co.im

www.paragon.co.im



#### **RBS International**

#### Promenade Suite stand 13

RBS International is a large and dynamic financial services group.

As one of the leading offshore banks, RBS International offers a full range of core and specialist banking services for local personal and business customers, as well as commercial, corporate, financial intermediary and international personal customers.

We operate under three distinct brands, RBS International, NatWest and Isle of Man Bank. Headquartered in Jersey and with a presence in a number of the world's leading offshore financial centres, we have our own board of directors and management team.

Contact: Peter Harris Tel: 01534 286250

**Email:** peterharris@rbsint.com www.rbsinternational.com



#### Search and Select Offshore Limited

#### **Promenade Suite Stand 16**

With 15 years' experience in assisting our candidates to find their ideal role, why not let us help you? We understand the difficult decisions that candidates have in making that next move, or even first move, onto the career ladder, which is why we are here to offer the assistance and advice necessary to make your job search pain-free and thorough. Our team of consultants offers an unmatched level of personal service and expertise in our specialist areas of recruitment: accountancy, actuarial, banking, fiduciary services, IT, law, life assurance, shipping, E-gaming, I-gaming, E-commerce and manufacturing.

Contact: Pamela Stanley Tel: 01624 678144

Email: pam@searchandselect.com

www.searchandselect.com



#### **SES Satellite Leasing Limited**

#### **Royal Hall Stand 9**

SES is a world-leading satellite operator, providing reliable and secure satellite communication solutions to broadcast, telecom, corporate and Government customers, worldwide.

SES own and operate a fleet of 54 Geostationary satellites that are complemented by a network of teleports and office locations around the globe. This far-reaching infrastructure enables our customers to reach 99% of the world's population and places SES at the heart of the global communication chain.

**Contact**: Tara Orgar **Tel**: 01624 618060

Email: tara.orgar@ses.com

www.ses.iom

#### Zurich International Life

#### **Royal Hall Stand 19**

Zurich Insurance Group (Zurich) is a leading multi-line insurer that serves its customers in global and local markets. With more than 55,000 employees, it provides a wide range of general insurance and life insurance products and services. Zurich's customers include individuals, small businesses, and midsized and large companies, including multinational corporations, in more than 170 countries. The group is headquartered in Zurich, Switzerland, where it was founded in 1872, and has offices in over 40 countries.

**Contact:** Tracey Saxby Tel: 07825 313698

Email: tracey.saxby@uk.zurich.com

www.zurich.com

## Awareness of Careers in Engineering (ACE) Project

The project was launched by the Engineering and Manufacturing Sector and the Department of Economic Development in February 2008 to increase the number of local people with the skills this Sector needs over the coming years.

The project has three aims:

- (i) To change people's perception of engineering and manufacturing
- (ii) To make people more aware of what the Engineering and Manufacturing Sector on our Island comprises and does, and
- (iii) To ensure students and parents see the Engineering and Manufacturing Sector as a viable, rewarding and long-term career option here on our Island.

To help deliver these aims, a series of engineering lessons have been developed for School Years 6 through to 11. These cover the 33 Primary Schools and 5 Secondary Schools and about 240 lessons are delivered each year. The lessons are being delivered by members of the Sector and the Engineering and Manufacturing Sector Skills champion, Adrian Harrison. The lessons lift elements out of the school curriculum and 'bring them alive' while including topics to explain what engineering and manufacturing is all about across our Island and how school subjects relate to a career within the Sector.

In addition to the lessons, Years 9 and 11 also have a presentation and discussion to help them make key decisions for GSCE subjects and opportunities after GCSEs respectively. We also attend each Secondary School 'options' evenings for these year groups; again to ensure people are aware of the Sector and how they can go about securing employment with us.

We also hold a presentation and discussion with Years 12/13 (Sixth Form) to help students understand the options post A level via the College, Universities and work.

To date, ACE has delivered 4,701 lessons involving 17,360 students at least once, many attending several lessons over the years. This equates to about 21% of the Island's population.

Our Foundation Apprenticeship in Engineering course, run as a partnership with the Isle of Man College, continues to evolve with the considerable support of both the Department of Education and Children and Department of Economic Development to meet the Sector's growing skills need for machine operators. All the students maturing from the course this year are now employed in the Sector. The scheme's aim is to produce well-rounded, skilled people suitable for all Companies and sees both College and Sector staff deliver the course syllabus. The course is the first place Companies look to for the employment of machine operators. Students mature from the 2 year course with a recognised qualification which can then be built on during employment with a Company in the subsequent years leading to a machine operator role appointment. It's then down to the individual if they wish to develop further with Companies supporting this via a career development plan. The course is run at the Advanced Manufacturing Training Centre on Peel Road, Douglas which houses state of the art equipment and machinery matching that in Sector Companies. The course will be running again next year looking to recruit another 36 students to start in September and applications are being accepted by the College now (see www.iomcollege.ac.im under the course).

We've developed close links with the Careers Guidance Service and Department of Education and Children to ensure that everyone who can provide careers guidance/support understands that the sector is a vibrant, clean and prosperous environment to work in, offering stimulating, varied and rewarding careers for both males and females with a variety of skills. This covers all skills types and not just those traditionally associated with engineering and manufacturing such as designers and machinists. We also have a supporting cast of skilled people such as human resources, financers, logistics, quality, planners, etc.

Many Secondary School students have visited our companies (during work experience in Year 10 and also in specific site visits) to see what goes on and to experience the modern, clean and friendly environment we work in. We would invite other people interested in a career with us to have a look around our facilities and please contact Adrian Harrison if you would like to do so (contact details at end of this article).

With regards to work experience, we offer placements during Year 10 for all Secondary Schools and also for those beyond Year 10 either in school, College or University. Last year the Sector offered over 100 one week placements with all being taken up. Work experience is an ideal way for students to see what we do, and understand the types of jobs undertaken in Companies and the skills/qualifications needed to secure such jobs. In addition it allows Companies to see students first hand which is a very powerful opportunity for students to be able to display their personal qualities which often cannot be relayed on a CV or interview.

In conjunction with the Department of Economic Development, we have in the past created bespoke training courses to help development skills for people who have maybe been employed and now wish a career change, or those not suitably qualified after leaving school. We will consider developing such training, again as and when needed.

We hope that people are becoming more aware of the Sector and so can make balanced decisions towards careers on our Island, hopefully involving the Sector. We are seeing that perceptions are starting to change in certain areas and we've seen an increase in College enrolment for engineering related courses, together with in particular our Foundation Apprenticeship in Engineering course.

So if you fancy a career with us, a career change even, or maybe have unfortunately been released from employment and would like to see what may be involved in becoming employed within our Sector, why not come and see us in the Royal Hall or give Adrian Harrison a call on 07624 498769 or email cloud-nine@manx.net

## **Acknowledgements**

The Department of Economic Development and the Department of Education and Children wish to thank all exhibitors for taking time out of their busy schedules to participate in Employment & Skills 2015. They would also like to acknowledge the invaluable assistance received from the management and staff of the Villa Marina and Gaiety Theatre complex, Isle of Man College of Further and Higher Education hospitality and catering staff and students, Home Strategic Limited and Bridson & Horrox.



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